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STATE OF DELAWARE
BOARD OF NURSING
Limited Lay Administration of Medications Committee

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LLAM COMMITTEE MINUTES

(Approved December 18, 2018)

The LLAM Committee held a meeting on September 15, 2016 at 3:00 P.M. in Conference Room A, Cannon Building, 861 Silver Lake Blvd, Dover, Delaware.

PRESENT: Vickie Cox, Mary Peterson, Agnes Richardson, Maxine Travis, Pam Tyranski, Yrene Waldron

ABSENT: Sarah Carmody, Susan Esposito, Sandra Robinson, Pam Zickafoose.

GUESTS:

PRESIDING: Pam Tyranski

STAFF: Peggy Mack, Executive Director, Delaware Board of Nursing;
Jennifer Singh, Deputy Attorney General (left at 4:30 pm)

1.0 CALL TO ORDER: Ms. Tyranski called the meeting to order at 3:15 pm.

2.0 REVIEW OF MINUTES: Minutes from the June 8th, 2016 LLAM meeting were reviewed. Ms. Waldron made a motion to approve the minutes with corrections. The motion was seconded by Ms. Travis and carried unanimously.

3.0 NEW BUSINESS:

Introduction of new committee members – Ms. Susan Esposito is invited to participate as a pharmacy representative, replacing Ms. Alicia Kluger who has resigned and Ms. Sandy Robinson who plans to retire. Ms. Robinson will transition the pharmacy representation to Ms. Esposito.

Dr. Pamela Zickafoose is invited to join the Committee as an educator and RN. Dr. Zickafoose has many years of experience serving on the Board of Nursing, as its former Executive Director and participating in the AWSAM, now LLAM Committee. Welcome Ms. Esposito and Dr. Zickafoose.

4.0 OLD BUSINESS:

4.1 Annual Reports – Two programs, DDDS and Delaware Health Care Facilities Association, submitted their annual reports. No problems were noted in the transition to LLAM. Committee members will remind their LLAM entities to submit their annual reports, to their representatives and to

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the Board of Nursing. The Committee discussed and agreed to grant an extension to those entities that have not yet implemented LLAM. Interim reports which were due August 1, are requested by December 1, 2016.

4.2. Implementation Status – Updates were reported. Ms. Travis stated that instructors have been identified for OCCL agencies and facilities. The number of UAPS who have been trained is pending, and will be represented in the compiled report due December 1, 2016.

Ms. Waldron reported that many UAPs have been trained in the ALs, and DHCFA is evaluating the need/interest to host another train the trainer session in January 2016. Re-training and new hire training is occurring as needed.

Ms. Peterson has not had any information from LLAM providers in DHSS. She will follow up with them to remind them they need to implement and submit their status reports by December 1, 2016

4.3. Assessments and UAPs –

Ms. Tyranski reported on what was learned at the mid-August National Council State Board of Nursing (NCSBN) meeting and what other states are doing in regards to unlicensed personnel giving medications. AWSAM and the scope of LLAM was never intended to permit an UAP to exercise judgement in giving medicines. Several states have separate medicine aides and UAP pathways, which was the structure the AWSAM Committee agreed to retain in Delaware. A pilot Medication Aide program, which did permit UAPS to exercise limited judgment was planned at DHSS sites to address populations with those requirements.

The Deputy Attorney General stated that the curriculum does not provide for assessments. There was discussion of no assessments, and if there is a need, then entities need to consider a medicine aide program. An emergency situation, such as use of an Epi pen, is covered by statute 1921. A. 2.

5.0 Other Business Before the Committee: Ms. Travis asked if CPR certification was required before UAPs could start LLAM class. The Committee agreed that to perform LLAM responsibilities, CPR certification must have been obtained; it didn't matter if that was obtained before or after LLAM training. The issue of changing medication labels if a dose was changed in a site unsupported by an institutional pharmacy was again raised. It was reiterated that UAPs cannot change medication labels.

6.0 Public Comment – none

7.0 NEXT MEETING- To be determined

8.0 ADJOURNMENT- The meeting was adjourned at 5:25 pm with a motion by Ms. Richardson, seconded by Ms. Cox and unanimously passed.

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Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Peggy Mack".

Peggy Mack, PhD, APRN, PMHCNS
Executive Director
Delaware Board of Nursing